

PORTCHESTER CREMATORIUM JOINT COMMITTEE

MINUTES OF THE MEETING of the Joint Committee held in the Civic Offices, Portsmouth on Monday 3 December 2007 at 2.00 pm.

Present

Gosport Borough Council

Councillor Peter Edgar

Havant Borough Council

Councillors Anthony Briggs (Chairman)
Dave Collins

Portsmouth City Council

Councillors Paula Riches
Gerald Vernon-Jackson

Apologies for Absence

Councillors Brian Bayford and Mrs Connie Hockley (Fareham Borough Council), and Councillor John Train (Gosport Borough Council). Councillor Jason Fazackarley (Portsmouth City Council) was unable to attend, for whom Councillor Gerald Vernon-Jackson was substituting.

223 Declaration of Members' Interests (AI 1) – None

224 Minutes of the Meeting held on 24 September 2007 (AI 3)

RESOLVED that the Minutes of the meeting held on 24 September 2007 be agreed and signed as a correct record.

225 Matters Arising from the Minutes not specifically referred to on the Agenda (AI 4) – None.

226 Clerk's Items (AI 5) – None.

227 Annual Statement of Accounts 2006/2007 and Annual Audit and Inspection Letter to Members

(TAKE IN REPORT OF THE TREASURER)

RESOLVED that the contents of the Annual Statement of Accounts, and Audit and Inspection Letter to Members for 2006/07 be noted.

228 Revenue Budget 2008/09 (AI 7)

(TAKE IN REPORT OF THE TREASURER)

Circulated at the meeting was a revision of Appendix E to the report relating to the Capital Works Programme.

RESOLVED

- (1) that expenditure of £74,500 in 2008/09 be financed from the repairs and renewals fund as detailed in Appendix D to the report;**
- (2) that the proposed charges from 1 April 2008, as set out in Appendices B and C to the report, be approved;**
- (3) that the estimates as set out in Appendix A to the report be approved;**
- (4) that the revised capital works programme for 2007/08 and future years, as set out in Appendix E be approved.**

229 Engineer and Surveyor's Report – Planned Maintenance Programme – Progress Report (AI 8)

(TAKE IN REPORT OF THE ENGINEER AND SURVEYOR)

The Engineer and Surveyor introduced his report and explained that some work was being brought forward in programme, and this had thereby necessitated a revision to Appendix E of the capital programme, which had been reported under Minute 228.

RESOLVED that the contents of the report be noted.

230 Manager & Registrar's Report (AI 9)

(a) General Report

(TAKE IN REPORT)

Arising out of consideration of the report, the Manager and Registrar updated Members regarding the number of cremations taking place at Portchester and other crematoria. During discussion of this item reference was also made to local authority responsibilities in respect of cemetery functions.

RESOLVED that the statistical information submitted by the Manager and Registrar be noted.

(b) Any Other Items of Topical Interest – None.

231 Horticultural Consultant's Report (AI 10)

(TAKE IN REPORT OF THE HORTICULTURAL CONSULTANT)

RESOLVED that the report of the Horticultural Consultant be noted.

232 Date of Next Meeting

RESOLVED that the next meeting be held on Monday 3 March 2008 at 2.00 pm in the Civic Offices, Fareham.

The meeting concluded at 2.26 pm.

Chairman